



MUNICIPALITY OF RIMINI	Dynamic and attractive City Department City Cultural Systems Sector	HEADQUARTERS: via Cavalieri, 26 47921 Rimini tel. 0541 704290- 704413 www.comune.rimini.it- Tax/VAT number 00304260409 email: silvia.moni@comune.rimini.it PEC address: dipartimento4@pec.comune.rimini.it
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NOTICE

COMPARATIVE PROCEDURE NOTICE FOR THE ASSIGNMENT OF ARTISTIC DIRECTION FOR THE APPLICATION DOSSIER OF THE CITY OF RIMINI TO ITALIAN CAPITAL OF CULTURE 2026 RELATED TO THE CULTURAL HERITAGE ENHANCEMENT AND PROMOTION.

Introduction

Rimini is a European historical seaside tourism destination of the 20th century which has experienced, in the last 15 years, extraordinary transformations impacting its real and perceived image, providing the citizens a new urban quality and environmental well-being and offering the tourists a profoundly renewed destination where culture, as well as the sea, are a fundamental pillar of its attractiveness.

The Annex “Rimini: the identity card” will briefly present Rimini’s history, from Ancient to Contemporary times. From the document emerges how the evolution of Rimini has always been tied to its strategic location and to its strong ability to innovate and anticipate future trends.

Alongside the grand urban transformations, which affected 15km of waterfront as well as the cultural and architectural heritage of the city, Rimini is working on a profound renovating programme of its “collective intelligence” in order to redefine its feature as hospitable and welcoming territory, where people stay and live well. The aforementioned programme evidently addresses its citizens and the visitors who choose Rimini, every season, as a seaside, leisure, business and cultural destination.

In order to keep up with trends and maintain its role as tourism and cultural trajectories of the new millennial “identifier”, the city is implementing a strategic planning process of the intangible heritage.

In this framework, blue economy strategies, as defined by the SDGs of the Agenda 2030 and by the Blue Economy Reports of the European Commission, will play a key role inasmuch as they are explicitly linked to the strategic planning 2021-2027 of the city of Rimini.

In light of this, the submission of the application for Italian Capital of Culture 2026 represents a fundamental step of the cultural strategic planning process Rimini undertook for the next ten years 2023-2033. The application pursues culture as an essential factor for people’s health and wellbeing and for the social cohesion of our community.

Art. 1

Announcement of the comparative procedure

In sight of Rimini's application dossier drafting for Italian Capital of Culture, whose call for applications for the year 2026 will soon be published by the Italian Ministry of Culture, the Municipality of Rimini aims to define a programme of cultural activities inspired by the deep dialogue between the distinguishing features of the territory and the most innovative trends, at national and international levels, for a public which is beneficiary and creator of the content at the same time. In particular, the activities have to be realised favouring:

- Interdisciplinarity (to promote collaborations among different cultural and creative fields, especially among art, science and tech);
- Sustainability (declined in environmental, economic, social and cultural sustainability), focusing on the relationship between heritage local businesses, on cultural products distribution and on the impact generated on the creative industries of Rimini and the Romagna area;
- Citizens, local communities and stakeholders' participation and inclusion.

Hence, it is necessary to identify an artistic management team consisting of three experts, each specialised in one of the three areas shaping the contents of the programme: cultural heritage enhancement and promotion, conception and production of entertaining activities and promotion of contemporary art (digital, visual & performing arts) and, finally, the production and spread of the culture of scientific and technical innovation.

Pursuant to Article 7, paragraphs 6 et seq. of Legislative Decree No. 165 of 30 March 2001, the Municipality of Rimini hereby announces the comparative procedure in view of drawing up a ranking list of merit for the awarding of an autonomous assignment for artistic direction for the application dossier of the city of Rimini to Italian Capital of Culture 2026 related to the enhancement and promotion of the cultural heritage.

Art. 2

Purpose and tasks of the assignment

1. The entrustment takes the form of autonomous assignment, pursuant to Articles 2222 and seq. of Italian Civil Code, and has the purpose the artistic direction for the application dossier of the city of Rimini to Italian Capital of Culture 2026 related to the enhancement and promotion of the cultural heritage intended as a system of tangible and intangible spaces, with particular reference to the relation among historicised places, temporary installations and installations through digital tools.

2. The appointee will carry out his or her task constantly discussing with the Manager of the City Cultural Systems Sector of Rimini, in line with the objectives, the resources and the timing established by the Municipal Administration. Moreover, the appointee will carry out the task closely working with the Municipality's ad hoc-created technical team and two further figures composing the artistic management team which will be selected through specific procedures, but akin and comparable to the present.

3. The task will involve of the following specific activities:

- Reinforcement and enrichment of the cultural strategy of Rimini 2026, referring to the period 2023-2033, with particular focus on co-production, education, research, residencies organisation, creation and distribution.
- Development of detailed projects based on cultural cooperation and/or coproduction:

- Actively involving the creative communities of the territory of Rimini and of the Romagna area, in order to identify and enhance their potential, their abilities, their ideas and their international relations;
- Defining and developing initiatives, aimed at the promotion and development of the cultural sector of the city and of the territory, through education, co-production and exchanges;
- Promoting the involvement and participation of diversified publics.
- Support for the elaboration of projects in order to raise the financial resources coming from regional, national, European, public and private programmes.
- Production of summaries and documents aimed at dive into the artistic and intellectual content of, and the logic behind, the selected projects.
- Participation to the necessary meetings whose purpose is to finalise at best the application.

Art. 3

Duration and terms of the assignment

1. The assignment will last from the day of signature of the relative contract to the conclusion of the public hearing at the Ministry of Culture, final phase of the ministerial selection procedure for the awarding of the title “Italian Capital of Culture 2026”. The assignment will be considered concluded on the date of publication of the list of projects admitted to the aforementioned hearing should the City of Rimini project be excluded and in any case by 31/12/2023.

2. Notwithstanding the obligation of fulfilling the activity and achieving the objectives set out in the previous Article 2, the appointee may choose the duration, terms and location to carry out the assignment in full autonomy and freedom.

Art. 4

Application requirements

1. To apply to the present comparative procedure candidates must meet the following general and professional requirements:

- a) be at least 18 years old;
- b) enjoy civil and political rights;
- c) do not have any criminal convictions that prevents them, pursuant to the relevant provisions in force, from contracting with Public Administrations;
- d) hold a bachelor’s degree;
- e) do not be in a situation for which is not possible to perform the task;
- f) in case being a public employee, to be authorised by the Institution of belonging to accept the assignment of the task.

2. The candidates must meet all the aforementioned requirements on the deadline date of application for the present selection.

Art. 5

Application procedure

1. To apply to the present comparative procedure, candidates must submit the application form, his or her curriculum vitae and a cover letter – all documents must be written in Italian.

Form “A1” annexed to this notice must be used for application and must be filled out with the candidate’s personal information. Additionally, a PEC address where to receive communications related to the present comparative procedure must be indicated.

2. The application form, the CV and the cover letter must all be digitally or handwritten signed and an identity document must be attached.

The application must be submitted via PEC address to: **dipartimento4@pec.comune.rimini.it** within **02/04/2023 h.11:00 pm**.

The object of the certified email message must read **“Artistic direction for the application dossier of the city of Rimini to Italian Capital of Culture 2026 related to the enhancement and promotion of the cultural heritage”**.

3. The timely delivery of the application will remain at the sole risk of the sender. The Municipality of Rimini declines all liability for transmission failures, of any kind, which may prevent the timely delivery of the application by the deadline. In any case, the actual date of receipt of the application to the comparative procedure by the Municipality of Rimini will prevail.

Art. 6

Selection and evaluation criteria

1. The choice of the awarded appointee who will carry out the autonomous assignment is to be based on the evaluation of the three following documents: curriculum vitae, cover letter and interview.

2. The evaluation of the aforementioned documents is to be made by the ad-hoc commission of experts, appointed by the Municipality of Rimini, on the basis of the criteria and scores illustrated in art. 6 paragraphs 6 and 7.

3. The Commission will be presided over by a manager or a holder of an organizational position and other experts with recognised expertise in the subjects covered by the assignment in the present notice, internal or external to the Institution, are going to be part of the such Commission as well.

4. At the end of the selection and evaluation process, the Commission will issue a ranking list of merit which will be approved by order of the Director of the City Cultural Systems Sector.

5. The Municipality of Rimini will not issue the ranking list of merit for the entrustment of the assignment in case no application is suitable nor satisfies the minimum score as required in paragraph 8. Whereas, it will award the assignment even if only one valid application is received.

6. For the evaluation of the received curricula, the Commission complies with the following criteria assigning scores as follows:

- a Professional experience in the conception, organisation and management of projects in cultural heritage enhancement and promotion sector. To be assessed to this end are the number, the duration, the relevance and the distinction of the projects. In particular, will be favoured project which have been able to raise national and European financial resources, have been realised through international partnerships in multisectoral teams, have been oriented towards co-creation with citizens and have had a strong interaction with identity and local community interests; **up to 30 points**
- b Professional experience in artistic direction for dossiers for applications to Italian or European Capital of Culture or in drafting cultural strategic plannings. To be assessed to this end are

- number, position held and result of the application; **up to 20 points**
- c Any other relevant and proven experience related to task assigned by the present notice, but different from the ones previously described; **up to 10 points**
 - d Hold of master's degrees and publications. To be assessed to this end are the number, coherence, and type; **up to 5 points**

7. For the evaluation of the cover letters, up to 10 points, and of the interview, up to 25 points, the Commission complies to the following criteria:

- a As regards the cover letter:
 - Private reasons
 - Professional reasons
 - Formal and communicative accuracy
- b as regards the interview, knowledge on the local heritage and the context, the wording of ideas and proposals, language skills (non-Italian speaking candidates are required to have good knowledge of Italian and spoken and written English. Italian-speaking candidates are required to have good knowledge of spoken and written English).

The interview will be partly in Italian and partly in English and will take place in person; although, in the event of need or if the candidate is reasonably unable to attend in person, it may be authorised to held the interview remotely.

8. The curricula obtaining a **minimum score of 40 points** are admitted to the second stage of evaluation (cover letter and interview).

9. The present application does not exclude the candidate from the possibility to apply also to the procedures for the following assignments:

- assignment for artistic direction for the application dossier of the city of Rimini to Italian capital of Culture 2026 related to the cultural conception and production;
- assignment for artistic direction for the application dossier of the city of Rimini to Italian capital of Culture 2026 related to the production and spread of the scientific and technical culture.

The assignments may be entrusted to a single candidate in the event he or she is first in all three ranking lists.

Art. 7

Drawing up of the ranking list and its use

1. After having evaluated all the criteria listed in Art.6 par.1, the Commission will score each candidate accordingly and will proceed with the drawing up of the ranking list of merit.
2. In case of a tie, the youngest candidate will be preferred.
3. The Administration reserves the right to use the ranking list in case of withdrawal of preceding candidates.
4. The results of the procedure will be published on the website of the Municipality of Rimini <https://www.comune.rimini.it/documenti/bandi/altri-bandi-e-avvisi>

It is specified that on 7/4/2023, the schedule for the interviews that will be held at the headquarters of the Municipality of Rimini, Laboratorio Aperto Rimini Tiberio - via dei Cavalieri n.22, starting from 13/4/2023, will be published on the website of the Municipality of Rimini at <https://www.comune.rimini.it/documenti/bandi/altri-bandi-e-avvisi>. In case the candidate is unable to attend in person, a specific and motivated request to conduct the interview remotely must be sent. The request must be sent via Certified Email to the following address: dipartimento4@pec.comune.rimini.it by 1:00 PM on the day before the scheduled interview.

Art. 8 **Entrustment of the assignment**

1. The entrustment takes the form of an autonomous assignment, rendered without obligation of subordination, pursuant to Articles 2222 and seq. of Italian Civil Code.
2. The assignment will be ruled by a specific contract, according to the scheme in Annex A2, the stipulation of which is subject to the assessment of the candidate's actual fulfilment of the application requirements listed in Art. 4. The contract specifies the terms and conditions for the performance of the assignment. The assignment shall be effective from the date of signature of such contract.
3. By undesigning the present application to the comparative procedure, candidates waive in advance any claim for reimbursement, compensation or indemnity for expenses or other charges incurred for taking part in the procedure, even if the Municipality decides not to proceed with the award of the autonomous assignment.

Art. 9 **Payment**

1. A lump-sum fee of Euros 10,000.00 (ten thousand) is to be paid for the performance of the assignment referred to in the previous Art. 2. The aforementioned payment is calculated before taxes, social security charges and contributions, VAT, withholding taxes if due. The fee is subject to verification of the actual performance of the activities of the assignment and will be paid in two instalments, upon submission of proper accounting documents.
2. The payment mentioned in the previous paragraph includes any expenses the appointee may incur for the performance of the assignment.

Art. 10 **Information on personal data processing**

1. Submission of application to participate to the present comparative procedure constitutes explicit consent to the processing of personal data.
2. Pursuant to Art. 13 of the EU Regulation 2016/679, with reference to the data processing activities related to the application to the present call for assignment, the following information is provided:
 - a **Data controller:**
Municipality of Rimini- Mayor Dott. Jamil Sadegholvaad – Piazza Cavour, 27 – 47921 - RIMINI
e-mail: sindaco@comune.rimini.it – [PEC address: protocollo.generale@pec.comune.rimini.it](mailto:protocollo.generale@pec.comune.rimini.it)
 - b **Data protection manager:**

The Municipality of Rimini names Studio Paci & C. S.r.l. di Rimini as Data protection manager - email address is dpo@studiopaciecsrl.it

c Purposes and legal basis:

Personal data collected will be treated by the offices of the City Cultural Systems Sector for all fulfilments related to the comparative procedure to which they refer and in compliance with the obligations provided for by the relevant laws and regulations.

As can be deduced from the content of the call for assignment, some data (e.g., personal details) are necessary for the admission to the selection, other data are functional to streamline the procedure (e.g., telephone number, email).

If the candidate does not provide the required data will lose the benefits for which the data is requested.

d Personal data processing purposes:

Personal data processing concerns the following activities: collection, filing, recording and processing through digital and paper tools.

e Processing methods:

Processing is carried out in compliance with principles dictated in Art. 5 of EU Regulation 2016/679 and the rights of the data provider regulated in Chapter III of the same Regulation.

f Security measures:

Data are processed ensuring their security with appropriate protection measures in order to reduce the risks of data destruction or loss, modifications, unauthorised disclosure, accidental or illegitimate access.

g Communication and dissemination:

Processed personal data may be imparted to third parties, public or private, in compliance with the related legal, regulatory and/or contractual obligations. Approximately, collected data is imparted to the staff of the Institution involved in the process, to the members of the Commission of experts referred to in Art. 7 and appointed by the Administration, any other entity responsible for the data processing accordingly to the contract or any other legal act. Public announcements (dissemination) of the various stages of the selection procedures are also envisaged.

h Period of retention of personal data:

Personal data will be retained for the period of time established by the current regulation.

i Rights of the interested party:

interested parties have the right to:

- access personal data
- obtain the correction of said data
- lodge a complaint with the personal data protection Authority

We also inform that in order to exercise the rights concerning the use and storage of their personal data, the interested party may contact the Director of the City Cultural Systems Sector of the Municipality of Rimini by sending a communication via PEC address to dipartimento4@pec.comune.rimini.it.

Art. 11 Final information

1. For further information or details, it is possible to contact the City Cultural Systems Sector of the Municipality of Rimini, Via Cavalieri, n. 26, – tel. 0541/704290 and via email at the following address: dipartimento4@pec.comune.rimini.it.

2. The person in charge of the administrative procedure is the Manager of the City Cultural Systems Sector of the Municipality of Rimini.
3. The present notice will be published on the Institution's online notice board, for 30 days on the Municipality of Rimini's website, under the section "**Altri bandi e Avvisi**" (other Notices and Announcements)
4. The entire text is available on the website <https://www.comune.rimini.it/documenti/bandi/altri-bandi-e-avvisi>.

The Manager
City Cultural Systems Sector
Dott.ssa Silvia Moni